

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of February 6, 2019

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Carol Introne, Melissa Coffey, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Secretary's Report:

The Secretary's Report for January 2, 2019 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for October 1, 2018 through December 31, 2018 was distributed by Barbara Ostertag-Holtkamp on behalf of Pauline Caron. A **motion** was made by Carol Introne to accept the Treasurer's Report. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends met in January and discussed the adult, young adult, and children's programs that they wished to sponsor. The next meeting is scheduled for Saturday, March 11, 2019 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- The Friends of the Leach Library have donated:
 - \$270 to sponsor the adult program on May 16, 2019 “Art from the Garden”.
- The Friends of the Leach Library have donated \$1405 to sponsor the following children's programs:
 - “A Visit with Curious George” on June 18, 19, 20, 2019 (\$140)
 - “Animal World Experience” on June 26, 2019 (\$310)
 - “Blast off with Books” on July 10, 2019 (\$395)
 - “Toe Jam Puppet Band” on July 17, 2019 (\$560)
- The Friends of the Leach Library have also donated \$310 for the Young Adult Summer Reading Program.

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- The Derry Medical Center Charitable Foundation donated \$1,000 to the library which will be used to purchase large print books.
- Ms. Lorrie Thomson donated a copy of her books “Equilibrium”, “What’s Left Behind” and “A Measure of Happiness”.

A **motion** was made by Cynthia Peterson to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Robert Collins arrived at 7:05 p.m.

Programs –

- On Thursday, January 17, Mr. George Morrison presented “Vanished Veterans: New Hampshire’s Civil War Monuments and Memorials” at the library. 20 individuals attended the program.
- On Thursday, February 21, at 7:00 p.m., the library welcomes Ms. Anne Barrett for an evening performance of “The *First* First Lady”. Ms. Barrett will portray Mrs. Martha Washington as she takes the audience on a journey through her life, sharing her private family joys and sorrows. As the year is 1792, she will be relating her experiences thus far as the President's wife, detailing everything from her social obligations to the current political climate.
- On Thursday, March 21, at 7:00 p.m., the library will have Mr. Tom O’Carroll present “Dublin in Song and Story”. Mr. O’Carroll will captivate the audience with his lively performance of Irish culture, telling the tales and singing the songs of Dublin, his native city.
- On Thursday, April 11, at 7:00 p.m., Mr. T.J. Cullinane will share his presentation “Seashells in My Pocket: Getting to Know the Seashells of the Gulf of Maine” at the library. Join Mr. Cullinane as he discusses how to identify different seashells found along the Gulf of Maine. He will display some of his own shells and specimens for the audience to view, and he invites attendees to bring their own seashells.
- On Thursday, May 16, at 7:00 p.m., the library will host Ms. Ellie Roden for an evening presentation of “Art from the Garden: Creating with Pressed Flowers”. Ms. Roden will offer ways to preserve flowers, leaves, and other plant material and transform them into beautiful art. She will share some of her own work as well as various flower pressing techniques, tips, and ideas. This program is sponsored by the Friends of the Londonderry Leach Library.
- On Thursday, June 13, at 7:00 p.m., the library will offer Ms. Marya Danihel’s musical presentation “Pleasures of the Parlor: Playlists from a Victorian iPod”. Ms. Danihel will introduce a variety of tunes middle-class New England families loved to sing during the Victorian era. She will combine her performances with some music history discussion.

Announcements -

- On January 23, 2019, an elbow joint of a pipe going to the sprinkler in the alcove next to my office broke. It caused major flooding in approximately 1/3 of the adult section of the library. Thousands of dollars of items were saved by the staff including original artwork,

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chairs, tables and materials. The carpet was extracted that evening, and was cleaned and treated for mold the next day. So, the carpet was also saved. Unfortunately, there was damage to some drum tables and books that will need to be replaced. Also, the alcove walls and ceiling will need to be demolished and rebuilt. The same applies to the sheet rock and coving up along the walls from the circulation desk to the study room. In this case, the repairs of the walls will only encompass the bottom two feet. The repair started on 1/30/19.

- On January 30, 2019, the radiator valve in the director's office broke. It was repaired the same day.

Assistant Director and Head of Circulation Services Report:

- Magic Fred's *Magic Show* was a popular and fun-filled program in January.
- Join Wildlife Encounters as they present their *Animals and the Seasons* program on Tuesday, February 19 from 4:00-5:00 p.m. (live animals). This informative program on how animals adapt to the challenges of different seasons is open to 90 participants of all ages. Advance registration is required and begins at 9:00 a.m. on Monday, February 11. To register, call 432-1127, or stop by the Children's Room.
- During February school vacation, Monday, February 25 through Saturday, March 2, participants will have a chance to create their own fluffy polar bear. Stop by the Children's Room desk for the supplies to create your work of art in the library or in the comfort of your own home.
- During February school vacation, Monday, February 25 through Saturday, March 2, the Children's Room will be offering an in-library scavenger hunt. Stop by the Children's Room desk for the scavenger hunt list.
- The Children's Room will be offering the following programs as part of Winter Session 2: Craft Time, Shake, Move and Read, and Toddler Time. Winter Session 2 will run February 6 through February 28. Advance registration is required and began at 9:00 a.m. Monday, January 28.
- The New Hampshire Great Stone Face Award nominee books, selected by librarians for children grades 4-6, are available in the Children's Room. Beginning this month through closing on Saturday, April 6 you may earn a raffle ticket for each book you read from the list. Voting on your favorite book from the list begins Monday, April 8 at 9:00 a.m. and concludes at closing on Saturday, April 13. The raffle is open to all participants in grades 4-6. Stop by the Children's circulation desk to pick up a list of the nominated books and help us choose this year's winner!
- The library will be offering a fun craft each week during February. At the start of each week, supplies for the *Create a Craft* will be found in the box on the spotlight shelf. A new craft will be available each week starting at 9:00 a.m. on 2/4, 2/11, 2/19, and 2/25.
- The library will be offering an exciting trivia challenge each week during the month of February. Stop by the Children's Room desk to answer our special *Delve into Knowledge* trivia challenge question. If you are not sure of the answer, use one of our books or the Internet to help you. All answers will be entered into a drawing for a chance to win an exciting prize. A new challenge will be available each week starting at 9:00 a.m. on 2/4, 2/11, 2/19, and 2/25.

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- During the month of February, there is a Guess It Jar for young adult patrons to view and make a guess of the number of lanyards in the jar. The closest guess, over or under, will win a Barnes & Noble gift certificate. In the event of a tie, a winner will be selected by a random drawing.
- The Reference Department answered 1404 reference questions, and a total of 289 directional questions in January.
- The Technical Services department cataloged 653 materials in the month of January.
- The library has received the following donations:
 - Ms. Amy Evans donated a copy of *My Name is Oliver* that she illustrated for the children's collection.

A **motion** was made by Robert Collins to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Old Business:

- None this month

New Business:

- Status of repairs from flood due to burst sprinkler pipe

Barbara Ostertag-Holtkamp informed the Board that an elbow joint of a pipe going to the sprinkler in the alcove next to her office broke. She praised the staff for their hard work in moving furniture, materials, and shelves in order to limit the extent of damage. Barbara Ostertag-Holtkamp reported that the work area has been contained with plastic so that the library can be open during construction. All the damaged sheet rock, insulation and molding has been removed. New sheet rock is being installed. Betsy McKinney asked for a motion that the Trustees purchase lunch for the staff once the project is completed.

A **motion** was made by Robert Collins to purchase a lunch for the staff once the project is completed. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:32 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson
Minutes Typed by: Sally Nelson Date: February 6, 2019

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services